

## HCFC Phase-out Management Plan Stage-II Project

### Review Meeting

MINUTES

TUESDAY, 25 JULY 2017

15:30 HOURS

UNDP LCR

<b>FACILITATORS</b>	Patrick Chesney, Odessa Shako
<b>NOTE TAKER</b>	Patrick Chesney
<b>ATTENDEES</b>	Elena Trim (UG), Floyd Scott (DDL), Allan DeJonge (GARVA), Mark Adams (MOE), Wilton Andrews (GTI), Odessa Shako (MOA-NOAU), Patrick Chesney (UNDP).
<b>ABSENT</b>	

### Agenda Topics

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE/ STATUS
<b>Update on HPMP-II implementation</b>		
Odessa Shako gave an update on implementation of the HPMP-II project, including components supported by both UNDP and UNEP.		
Circulate copy of the presentation, labelling standards for refrigerant gases, draft standards for safe handling of refrigerant gases, to all meeting participants.	Odessa Shako	Immediate
<b>Discussion – key points</b>		
UG to offer third year refrigerant management course as part of the B.Sc. Industrial Engineering programme from January 2018.	Elena Trim	
UG to offer short course in refrigerant management to qualified technicians	Elena Trim	July-August 2018
Convene meeting between UG and GTI to discuss upgrading GTI Refrigeration programme to include a Level 3 course.	Patrick Chinedu, Elena Trim, Mark Adams, Wilton Andrews	As soon as possible
Provide copy of curriculum for Refrigeration Level III course offered in Grenada	Odessa Shako	As soon as possible
Consider exposing Mechanical and Electrical Engineering students at GTI to refrigerant management courses	Mark Adams, Wilton Andrews	As soon as possible
Work out arrangement for use of refrigerant identifiers in the custody of NOAU, to protect the industry from mis-identification of gases.	NOAU, GARVA, GTI	As soon as possible
Organise in-country training for Instructors/Technicians in use of advance laboratory equipment and refrigerant identifiers acquired under the project.	Odessa Shako	November 2017
Low female participation in refrigerant management courses. The private sector is targeting school dropouts and females. Need also to increase awareness at secondary schools and Practical Instruction Centres (PICs).		

**Decision – Use of budget resources to train technicians in Trinidad**

Organise visit of Guyanese personnel (from UG, MOE, GTI, DDL, PICs, Technical Training Centres) to Trinidad to observe refrigeration and air conditioning training laboratories and infrastructure and operations for recycling and recovery of refrigerant gases (number of persons to be determined based on available budget).

Odessa Shako

By end August 2017

**Decision – Guidance on design and location of recovery and recycling centres**

Develop terms of reference and request Expressions of Interest from consultants to set criteria, conditions to be met, items to be procured and operational guidelines for recovery and recycling centres

Odessa Shako

September 2017

GARVA to consider how it wants to participate in the process, and communicate this to NOAU.

Allan DeJonge

As soon as possible

**Meeting ended at 16:50**

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